

1 **Borough of Akron Council Meeting-February 13, 2023**

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3 **Council Members Present:** Nathan Imhoff, President; Justin Gehman-Vice President; Kleon
4 Zimmerman, Paul Swangren, Jr., Ryan Cochran, Randall Justice, Bonnie Young

5

6 **Others Present:** Mayor John McBeth, Susan Davidson, Borough Manager; Sean Molchany,
7 Assistant Borough Manager; Suzanne Lausch, Minute Taker

8 Visitors: John Taylor, 216 S 8th St Akron

9 Tom Burnett 724 Fulton St. Akron

10 Richard Rupp, 1011 Oak St. Akron

11 David Jantzi, 50 Third St Akron

12 Tanya Carter, 905 Orchard St. Akron

13 Warren Carter, 905 Orchard St. Akron (Boy Scout)

14 Doug Evans 408 Edgehill Dr. Akron

15 Chief Eric Higgins, West Earl Police Department

16

17 **Roll Call**

18 Kleon Zimmerman-present

19 Paul Swangren, Jr-present

20 Randall Justice-present

21 Ryan Cochran-present

22 Bonnie Young-present

23 Nathan Imhoff, President-present

24 Justin Gehman, Vice President-present

25 Mayor John McBeth-present

26

27 Meeting opened at 6:30pm with the Pledge of Allegiance.

28

29 **Approval of Minutes**

30 Motion to approve minutes for January 23, 2023

31 Motion by Ryan Cochran second by Justin Gehman

32 Motion carried

33

34 **Visitors/Comments from Public**

35 **Warren Carter-** attended the meeting for his Communication Badge for Boy Scouts

36 David Jantzi-shared that he met with Sean Molchany to discuss his business of a mobile food
37 cart with coffee. 10,000 Villages offered to allow him to use land to set up the coffee cart.

38 David wondered if there could be some updates to ordinances to allow this type of set-up.

39 Sean-reviewed his proposal. Currently this type of business is only allowed for Special Events in
40 Akron. This type of business would have to meet requirements for second use under the
41 borough zoning. Akron is currently updating zoning ordinances and Sean offered him to come
42 to planning commission meeting to present his case.

43

44 A question raised as to what constitutes a permanent business?

1 Sean Molchany mentioned that a temporary time frame-less than 6 months. Monday through
2 Friday would be considered permanent.
3 Other municipalities consider it differently.
4 Nathan Imhoff is open to consider food trucks but planning and zoning committees would have
5 to update ordinances.
6 Nathan Imhoff asked what is timeframe for planning and zoning to update ordinances?
7 Molchany mentioned June/July 2023 would be earliest. David currently uses a small cart for his
8 service.
9 Question: According to current ordinances would he be able to set up on weekends to start?
10 Sean Molchany answered Akron currently allows food trucks for special events. Representative
11 from 10,000 Villages was also involved in meeting for information regarding the coffee/food
12 cart.
13 Currently this is only location David is considering.
14 Question: Is this considered a drive through or park and walk-up type of business?
15 Nathan recommended modeling from another municipality
16 This is in Akron 10-year plan for growth to have a coffee shop of some sort
17 Sean will look at municipal ordinances to review rules
18 **Richard Rupp**-observe
19 **Doug Evans**-wondering on progress of street project of Manor Ridge. Ephrata Township backed
20 out of their portion of the project due to other projects. Susan Davidson mentioned this item is
21 on the agenda for tonight's meeting to accept the street bid proposal.
22 **Tom Burnett**- observing
23
24 **Zoom**-no one on line
25
26 **Bills**
27 Ryan Cochran made motion to approve bills for February 2023, second by Kleon Zimmerman
28 Motion approved
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30 **Reports/Announcements**
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32 **Police Report**-report submitted to Council and Mayor for their review. Chief Higgins from the
33 West Earl Police Department mentioned his department are updating policies for accreditation.
34 Proofs for outside group to review PF for accreditation
35 Assessment for accreditation is third phase
36 Kleon Zimmerman asked Chief Higgins- Does West Earl donate to Drug Enforcement task force?
37 Chief Higgins replied that West Earl contributes 50 cents per capita. Police chief feels that it is a
38 positive task force and good resource.
39
40 **Mayor Report**-none
41
42 **Borough Managers Report**
43 **Administration & Finance**
44 January 2023 month-end financials have been reconciled

1 February 2023 payables will be reviewed by the Finance Committee
2 January 2023 is very busy in the office because of year end closeout and reporting
3 W-2 and 1099 forms, PennDot reports, DCED have been completed and mailed or e-mailed.
4 Herbein & Co conducted the 2022 annual audit and AmTrust, the Borough's Workman's Comp
5 Company also conducted an audit. Herbein & Co will reach out and set up a meeting to review
6 the audit and will attend a Council meeting to review the audit at a date to be determined.
7 Ethic forms were mailed out to Council and other committee members. These are due back to
8 Borough secretary by May 1, 2023.
9 Water/Sewer bills will be mailed the week of February 13, 2023 and will be due March 15,
10 2023.

11 **Parks & Property**

12 Staff reached out to Monica Barnett the local rep for the proposed 5K run at Roland Park.
13 Monica said that she would be able to attend via Zoom on February 27, 2023.

14 **Streets**

15 Street project bids for 2023 came in on February 2, 2023 with Martin Paving being low bidder at
16 \$207,288.40. Estimated cost was around \$300,000. Item will be up for motion on February 13,
17 2023. Westview Drive dedication Ordinance is on the agenda for this evening's meeting. A
18 completed work order was sent to PPL about the street lights to be installed on Westview
19 Drive.

20 **Public Utilities**

21 A pre-construction meeting for the Sanitary Sewer Replacement Project was scheduled for
22 Monday, February 13, 2023 at 1pm at Borough Office.
23 Public Works department continues to install meters and should be completed by the end of
24 the first 2023 quarter.
25 Borough received a letter from an Akron resident requesting relief from late fees for
26 water/sewer bill due to extenuating circumstances.

27 **Community Relations**

28 Bonnie Young and the Borough Manager met with Akron Borough's Emergency Manager
29 Coordinator, Greg Leisey. Bonnie will be writing an article on this interview.

30 **Planning & Zoning**

31 The next planning commission meeting is scheduled for Thursday, April 6, 2023.
32 Review of zoning updates is on the agenda.
33 No Zoning Hearings are scheduled at this time.

34 **Other Business**

35 Akron Fire Relief Audit for years 2018-2021 are now available to council members

36 **Board Vacancies**

37 Building Code Appeals Board
38
39

40 **Administration and Finance**

41 Print out of finances distributed to all council members
42 Paul Swangren, Jr.felt it could be e-mailed and not printed to save paper; Kleon agreed. A
43 printed copy could be requested. Will be done quarterly.
44 Ryan Cochran read into the minutes the January 2023 month-end balances

January 31, 2023

General Fund	\$45,560.60
Water Fund	\$1,268.68
Sewer Fund	\$141,053.40
Highway Aid	\$138,203.34

General Fund Reserves

Restricted	\$158,000.00
Operating	\$37,205.65
Capital	\$423,996.54
Total	\$619,202.19

General Fund Reserves

Restricted (Goal)	\$144,363.00
Total	\$144,363.00

Water Fund Reserves

Restricted	\$72,992.00
Operating	\$242,750.57
Capital	\$0.00
Total	\$315,742.57

Sewer Fund Reserves

Restricted	\$121,822.00
Operating	\$317,935.43
Capital	\$0.00
Total	\$439,757.43

Capital Projects **\$408.82**

Community Fund **\$2,087.95**

Non-Uniform Pension **\$2,550.43**
Total **\$1,705,835.41**

Escrow **\$6,115.95**

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Parks & Property-new information from Monica Barnett. She will attend the February 27, 2023 meeting via zoom.
Randall Justice said that there is some communication about the pavilion project and asks that it be placed on the next agenda. Nathan Imhoff will inform Mr. Spenser from Rosenberger that Council will be discussing the status of this proposed project at the next Council meeting.

Community Relations

Greg Leisey met with Bonnie Young to review what his job is as she thought it was interesting for community to understand his role. The mayor is the person who would call an emergency. Go and Dive Deep was a program for children to encourage families to exercise both mind and body and 519 participated in this program through local library programming.
Randall’s office will support the summer music program in Akron again this year
Paul Swangren, Jr. would like Greg Leisey the Borough’s Emergency Management Coordinator to come to a council meeting and give an update on emergency services

Personnel Report-

Since the last council meeting the Borough Manager sent the financial administrator job description to Council. Next personnel meeting will focus on job description for review and updates. February 27, 2023 at 6pm will be next personnel meeting

Streets Report

Martin’s Paving, Inc came in at the lowest bid at \$207,288.40 for the Manor Ridge/Edgehill Drive Street Project.
Others bids-
Construction Master Services, LLC -\$218,652.00
New Enterprise Stone & Lime Co.- \$231,804.56
Kinsley Construction Sitework- \$249,800.00
E.K. Services Inc.- \$255,180.39
H&K Group, Inc.- \$275,549.00
JVI Group, Inc.- \$279,282.00
CPA Pavement Services, Inc.- \$366,117.60

Doug Evans asked how much to finish Manor Ridge? Sean Molchany mentioned it would just be material and labor for Ephrata Township to finish.
Paul Swangren, Jr. commented that there were several bidders for the paving project and there was a wide range of bids. Paul asked about contingency for additional needs and Sean Molchany mentioned we do not have a contingency amount for the project. In engineer report it appears project is on schedule.
Motion to accept bid from Martin’s Paving, Inc for the Manor Ridge/ Edgehill Drive Street Project in the amount of \$207,288.40 was made by Justin Gehman and seconded by Paul Swangren, Jr.
Motion carried

Public Utilities Report-

1 Letter from Akron resident to have relief from late water/sewer payment. Discussion on details
2 of letter.

3 The Borough Manager explained that Akron Borough does charge for late payments.
4 Randall Justice commented that Borough office is able to handle these issues and council
5 should not really need to address these issues.

6 Council asked that staff deal with the issue

7 Pre construction meeting for sewer on New and S. 10th St. went well. Second week in March
8 2023 is expected start date contingent on manhole build. There will be full road closure during
9 the day but will work with neighbors for parking near homes. Discussion of detours etc. and
10 there will be a plan in place. Property owner notification will occur as soon as possible

11

12 **Public Hearings/Presentations/Appointments**

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14 **Old Business**

15 **West View Drive Dedication Process Petition**-to be discussed

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17 **Roland Park 5K race request**- link sent to council with additional information

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19 **Swiftreach**-The Borough Manager reached out to other municipalities. Civic Ready is another
20 option that the Borough is researching information and will give report to council.

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22 **New Business**

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24 **Resolutions**

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26 **Ordinances**

27 Ordinance 23-002 West View Dr. Dedication

28 Kleon Zimmerman motioned to approve ordinance 23-002 accepting dedication of a portion of
29 Westview Drive and additional right-a-way along Westview Drive as part of the public road
30 system in Akron Borough. Motion second by Ryan Cochran.

31 Motion passed.

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33 **Old Business/Deliberations**

34 None

35 **Correspondence and Petitions**

36 School Resource Officer Quarterly Report-no comments

37

38 Akron Volunteer Firemen's Relief Association Compliance Audit-

39 2 findings: tax exempt number needed from solicitor

40 Death benefit payout number now in writing

41

42 National Incident Management System Training Program

43 No longer necessary

44 Justin Gehman said that it is a good program

1 Most of fire department had this training as well as the mayor

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3 Lancaster County Conservation District Annual Awards Banquet

4 If you are interested notify Staff

5
6 Mayor asked about sidewalk repairs and costs to residents. The Mayor asked if a property
7 owner does not meet the requirements because of lack of finances or other reasons, what will
8 be the cost to the property owner. No bids were reported and so the cost is unknown. The
9 Mayor mentioned that a previous comment made to property owners was that the Borough
10 would put in sidewalks, "They would do so at a reasonable cost, which would be assessed to
11 the property owner." With the sidewalk project automatically being given to the street
12 contractor with no known price, it is not known if the sidewalks will be replaced at a reasonable
13 cost. It was then stated by a member of Council that at this point in time it's more important to
14 the borough to have both projects done by the low bidder on the street project then it is to
15 consider the cost that is going to be charged property owners if the Borough puts in sidewalks.
16 Since taxpayer money will be tied up indefinitely if the Borough pays to put in the sidewalks.
17 The mayor asked what the interest rate return would be for the taxpayers. That questions was
18 not answered. Sean Molchany said that all but three residents are under contract and he
19 spoke to two of the three resident's contractors. Residents were aware of need to do sidewalk
20 repairs for months. If the sidewalks are not completed by the time of the street project, the
21 sidewalks will be installed by the contractor and a lien will be put against the property until the
22 Borough is reimbursed for the work.

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26 **Adjournment** -Motion to adjourn by Paul Swangren, Jr; second by Justin Gehman
27 Motion carried. Meeting adjourned at 7:50 p.m.

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29 Respectfully submitted,

30
31 Susan Davidson
32 Borough Manager/Secretary

33
34 SD