

BOROUGH OF AKRON COUNCIL MEETING- FEBRUARY 25, 2019

Council Members present- John Williamson, President; Thomas J. Murray, Sr., Vice-President; Justin Gehman, Nathan Imhoff, Monica Hersh, Keith Landis, Darryl Witmer.

Others present- Mayor John McBeth, Susan Davidson, Borough Manager; Thomas Murray, Jr., Aaron Murray, Chris Frye, Chris Magwood, Porter Stevens, Lancaster County Planning Commission.

Meeting opened at 6:30 p.m.

Administrative Office Duties

Chris Fry from Covenant Public Accountants (228 S. Reading Road, Ephrata PA) gave a brief presentation on outsourcing administrative duties that include payroll, accounts receivables, accounts payable, reconciliations. The proposed monthly charge would be \$1,475.00 a month.

Chris Magwood from Cornerstone Accounting and Tax Service (2 S. Market Street Elizabethtown PA) gave a brief presentation on outsourcing administrative duties that include payroll, accounts receivables, accounts payables, reconciliations.

Magwood is a Certified Public Accountant and has worked for Manheim Borough. Magwood is familiar with Freedom Systems (Akron Borough's software) and can work remotely through the borough's computer system. Chris Magwood did not have a proposed charge for this work.

Tom Murray, Sr. left the meeting at this time.

Permit Fees

The Borough Manager distributed information from PSAB for setting fees for a zoning hearing. The zoning hearing fees can not include engineering and solicitor fees. Council asked for two years of zoning hearing board costs.

Engineering Request for Proposals

The Borough Manager received proposals from Arro Consulting, Hanover Engineering, ELA Group, Lancaster Civil Engineering, Great Valley Engineers Consultants and Becker Engineering.

John Williamson works with TeamAg and TeamAg relates with different engineering firms and according to the Borough Solicitor as long as John Williamson discloses any firm that might be reviewing TeamAg plans he can still participate in discussion and voting that would involve that engineering firm.

Lancaster County Planning Commission- Current and Future Parking Needs

Porter Stevens from the Lancaster County Planning Commission spoke about parking options for Akron Borough. Stevens mentioned that the Lancaster Parking Authority can do a site visit to walk around the Borough at no charge. For a more in depth study would happen with a private consultant for a price of \$5,000 and above. Porter Stevens will contact the Lancaster Parking Authority and set a site visit for the Borough.

Porter Stevens mentioned the Lancaster County Planning Commission will release in March 2019 a draft of an Active Transportation Plan that addresses all non-motorized transportation such as walking and biking.

Porter Stevens also distributed copies of Places 2040 a comprehensive plan for Lancaster County.

Implementation of Borough of Akron Comprehensive Plan

John Williamson mentioned he is willing to write some terms of reference for the implementation of the comprehensive Plan.

This would include relying on staff on a periodic basis and have a group of persons to include staff, Council members Planning Commission, residents and business people to form an advisory group meeting a few times a year.

Mayor McBeth mentioned we have goals that require money would have to be approved by Council and there are goals that don't require money.

Keith Landis and Nathan Imhoff both mentioned to get volunteers from the steering committee to help implement the plan.

Nathan Imhoff also mentioned that prioritizing is the key and have the committee make a recommendation to Council.

Porter Stevens mentioned that other municipalities have implementation committees and will e-mail the Borough Manager with this information.

Mayor McBeth mentioned that transportation issues have been a huge problem. Porter Stevens mentioned that the County can act as a mediator between municipalities in regards to transportation issues.

John Williamson will prepare a draft of Terms of Reference for implementing the Borough of Akron Comprehensive Plan.

Short Term Rental Amendment and Lot Coverage & Maximum Impervious Surface

John Williamson will forward the proposed Short Term Rental Amendment and Lot Coverage and Maximum Impervious Surface amendment to the Borough Solicitor to put in Ordinance format and will be on the agenda for advertising at the March 11, 2019 Borough of Akron Council meeting.

Walnut Street Paving

The decision to pave or not to pave Walnut Street in 2019 will be on the March 11, 2019 Borough of Akron Council Meeting agenda.

Akron 2019 Community Events

Darryl Witmer distributed a list of 2019 events

Darryl is looking for volunteers to help with these events.

The Borough Manager will ask Tom Murray, Sr. to put a calendar on the webpage so we can list Borough events.

Hillcrest Road Water Line Easement Abandonment

The Borough Manager will contact the Borough Engineer to see if there is a future need in the Borough's system for the right-a-way located on at 1242 Hillcrest Road. This item will be on the agenda for the March 11, 2019 Council meeting.

Pension Committee Members

Monica Hersh mentioned that Tom Murray, Sr. should not be on the Akron Borough Pension Committee because of conflict of interest.

The re-affirming of the approval of the Akron Church of the Brethren Lot-Add On and Stormwater Plan will be on the March 11, 2019 Borough of Akron agenda.

Non-Uniform Employee Handbook

Monica Hersh mentioned that we need to keep this process moving forward and if there are any comments or questions please send to Monica or Sue Davidson.

Old/New Business

The Borough Manager will continue to research the water/sewer bill issue at 246 Miller Road.

Meeting closed at 8:48 pm

Respectfully Submitted,

Susan Davidson

