

Borough of Akron

Council Meeting

October 8, 2018

Council Members present

John Williamson, President; Thomas Murray, Sr., Vice-President; Justin Gehman, Nathan Imhoff, Monica Hersh, Keith Landis, Darryl Witmer.

Others present

Mayor John McBeth, Susan Davidson, Borough Manager; Police Chief Thomas Zell; Kristen Ritchey, Paul Swangren, Aubree Fahringer, Tom Sheaffer, Randy Garber, Darrell Becker, Arro Consultants; Jean Wentz, Jim Summers, Ephrata Recreation Center; Lauren Fisher, Minute Taker.

Meeting opened at 7PM with Pledge of Allegiance.

Approval of Minutes

Nathan Imhoff made a motion to approve the minutes of September 10 and September 24, 2018 meetings and Thomas Murray Sr. seconded the motion. Motion carried.

Visitors

- **Ephrata Recreation Center**

The Ephrata Rec Center is requesting \$6,240.00 for 2019 Ephrata Area Summer Municipal Recreation programs which are free to Akron residents.

Darryl Witmer questioned if any more camps can be held in Akron or present camps moved to Akron. Jim Summers said this is a possibility.

The Rec is also requesting a donation of \$2,500 to help with their Capital Projects as well.

- **5 Mile Run**

The November 10, 2018 Christian Endeavor race on the Rail Trail has been approved by Ephrata Borough and Ephrata Township. The race requires Akron fire police to direct people crossing streets through Akron. The group would also like to set up a water station on Fulton Street.

Tom Zell has committed to handling the need for police direction. Thomas Murray Sr. made a motion to approve the race and the motion was seconded by Justin Gehman. Keith Landis opposed. Nathan Imhoff abstained. The motion was carried.

Officers Reports

- **Mayor**

Mayor John McBeth has authorized three street closures. The first closure will be October 24, 2018 for the Halloween Parade conducted by the Akron Volunteer Fire Company starting at 6:30pm. The parade will start at the Broad St playground and go to the Akron Fire Hall.

The second closure will be for the Akron PTO Trunk & Treat October 25, 2018 from 6pm-8pm at Akron Elementary.

The third closure will be October 19, 2018 at the 400 block of Edgehill Drive for a block party. John McBeth will get this information to Borough Manager Sue Davidson so she can arrange things as needed.

- **Police Report**

Lancaster County is getting out of PREX Records Management System and will no longer be supporting the current system.

Chief Zell is determining which records management system will be the best fit for their needs. Chief Zell will present the updated budget when he receives all needed information.

- **Borough Manager**

September 2018 month end financials have been reconciled.

October 2018 payables will be reviewed by the Finance Committee.

Sue Davidson is still working on the 2019 budget. Please forward any budget information to Sue Davidson, Borough Manager.

Streets

PennDot mailed the 2019 estimated Liquid Fuels allocation. The total estimated amount is \$123,976.67.

Parks

The swale at the Roland Park is completed and the section of the bike path needs replaced.

Sue Davidson has contacted Brooklawn to get a date on the Pavilion #1 ADA Project. Public Works will begin working on the swale within the next few weeks.

Sue Davidson met with Nathan Imhoff and Evan Shupp to look at the proposed tree planting at Colonial Park and this issue will be discussed at Council Meeting.

Water/Sewer

Sue Davidson has not heard anything back from SRBC.

The hydrant flushing took place Monday, September 17, 2018 through Thursday, September 20, 2018.

Planning & Zoning

There was no Planning Commission Meeting scheduled in October. The next meeting will be held November 1, 2018.

There is no Zoning Hearing scheduled at this time.

Handi-Vangelism applied for a Conditional Use Hearing.

Other

Sue Davidson will get the RFP's advertised the week of October 8, 2018.

Sue Davidson has mailed easement agreements for the Bomberger Stream Embankment Project to the residents on Bomberger Road affected by the work. There is one easement that has not been returned.

Comcast Franchise Agreement is on the agenda for Council action.

MS4 Report was signed and mailed before September 30, 2018.

The Infiltration Test was completed for the Municipal Rain Garden, Hanover will begin the design for the garden.

- **Zoning Officer Report**

The zoning work included various phone calls and emails with residents and applicants, Issues of various Use and Occupancy Permits, site inspections, review of various permits, And correspondence with Borough Staff.

- **Tax Collector Report**

There were zero collections

- **Fire Chief Report**

Distributed September 2018 report

Borough Council Committee Reports

Mayor John McBeth has sent a proposal for an application for rubber mulch for the Colonial Park via a company that offers donations. The company cleans out all of the old mulch and replaces it with rubber mulch.

Finance report (Thomas Murray Sr.)

Akron Borough Month and Cash Balance

September 30, 2018

Thomas Murray Sr. read into the September month-end cash balance.

General Fund	\$176,530.19
Water Fund	\$57,331.13
Sewer Fund	\$55,174.73
Highway Aid	\$85,526.52
General Reserves	\$172,487.28
Water Reserves	\$249,341.81
Sewer Reserves	\$215,537.10
Capital Projects	\$70.79
Community Fund	\$2,006.93
Total	\$1,014,006.48
Escrow	\$61,472.29

Thomas Murray Sr. reviewed the revenue and expenditures report for September, 2018.

Discussion Items

- **Zoning Fees**

No additional information at this time.

- **EAJA Agreement / SRBC**

No additional information at this time.

- **Email server**

No additional information at this time.

- **Colonial Park Tree Plantings (update by Nathan Imhoff)**

Nathan Imhoff met with Sue Davidson and Evan Shupp at Colonial Park to discuss the proposed tree plantings. There will be trees planted heading towards Fulton Street using the trees that have been ordered as originally planned by Borough Staff. These trees will be planted 20 feet from the center of the trail, 15 feet off the trail. When more trees are planted by Colonial Park, the new design by Council will be implemented.

Keith Landis suggested putting the trees 10 feet from the trail to create a canopy as suggested by many Akron residents. Nathan Imhoff noted that Evan Shupp purchased varieties of trees that grow more outwards than upward in order to enable a canopy.

John Williamson noted that he feels that the tree placement is a staff decision. Council passed the vote to allow staff to handle this decision.

The patches of weeds at Colonial Park need to be removed. Volunteers had come in to remove the weeds a few weeks ago. Darryl Witmer noted that the volunteers need supervision in order to ensure they don't pick the wrong plants. Sue Davidson will follow up with Evan Shupp to find out his current plan for the weed maintenance.

Paul Swangren noted that there is a selective herbalizer that will only kill the weeds that you want it to.

- **Employee Compensation (pending)**

Sue Davidson contacted the PSAB Attorney in this regard. The Borough Manager will notify head of the Personnel Committee (Monica Hersh) on any personnel changes for staff.

- **Process for Reviewing Invoices (pending)**

The Finance Committee will be notified of any changes.

- **Short-Term Rental Amendment (pending)**

The Lancaster County Planning Commission is drafting a guidance document on Short-Term Rentals and will forward to Akron Borough when completed.

- **Bomberger Road Storm Sewer & Bomberer Stream**

Darrell Becker from Arro Consultants told Council he advertised bids for both the Bomberger Stream Embankment and the Bomberger Road Storm Sewer project without a motion from Council. Darrell apologized for moving ahead without approval. John Williamson noted that the Borough does not have to accept any of the bids made. There have been no motions made in regards to the bidding date. Darrell Becker mentioned that Council can make a decision to accept or not accept any bids with 60 days of the bid opening.

Nathan Imhoff suggested that Council go through with the biddings to find out the cost and decide if it is within budget to fix prior to winter. Council agreed to proceed with the bidding.

- **Municipal Office Air Conditioning**

Quotes have been received for the replacement of air conditioning units. This will be put on the agenda for the upcoming work session.

Sue Davidson will find out the weight of the current system.

Action Items

- A motion was made by Thomas Murray Sr. for approval to pay the bills as reviewed by the Finance Committee except the invoice from the Borough Solicitor for research on Stewart &

Tate. Susan Davidson will research this issue and get back to the Finance Committee. Motion was seconded by Monica Hersh. Motion carried.

- A motion was made by Thomas Murray Sr. to approve Resolution #00209 authorizing execution of a Cable Franchise Agreement between the Borough of Akron and Comcast of Southeast Pennsylvania, LLC. Motion was seconded by Justin Gehman. Motion carried.
- A motion was made by Thomas Murray Sr. to begin review and process of Akron's proposed Comprehensive Plan and to authorize the Borough Manager in accordance with Section 302 of the Municipal Planning Code to forward a draft of the Akron Comprehensive Plan to the Lancaster County Planning Commission, Ephrata Area School District, our contiguous municipalities (West Earl Township, Ephrata Township and Ephrata Borough) and the Akron Planning Commission to request their comments within 45 days of receipt and to set a Public Hearing for our December 10, 2018 Borough Council meeting and the draft Comprehensive Plan be available on the Akron borough website .The motion was seconded by Keith Landis. Motion carried.
- 2019 Minimum Municipal Obligation
Justin Gehman made a motion that Council and the Mayor did receive the 2019 Municipal Minimum Obligation amounts for the Borough of Akron Uniform and Non-uniform Pension Plans before September 30th, 2018. This motion was seconded by Nathan Imhoff. Motion carried.
- Church of the Brethren Resolution
A motion to approve Resolution number #00210 was made by Thomas Murray Sr.to approve the Akron Church of the Brethren Final Lot Add On Plan and Waivers 1) Waiver of the submission of a Preliminary Plan 2) waiver of the SALDO requirements of Section 402.C.2 (k) within 300 ft of any part of the property to be developed or subdivided. The applicant must post adequate security as calculated by the Borough of Akron Engineer in the amount of \$13,498.00. Motion was seconded by Nathan Imhoff. Motion carried.
- Zoning Hearing Alternate
Paul Swangren had offered to become the Zoning Hearing Alternate. Jeff Shirk has also offered but was unable to attend the Council Meeting. A motion was made to approve Paul Swangren as the Borough of Akron Zoning Hearing Alternate by Thomas Murray Sr. and was seconded by Darryl Witmer. Motion carried.

Sue Davidson will contact Paul Swangren to let him know of the approval. Sue Davidson will also let Jeff Shirk know that he is welcome to go through the same process in order to become the potential second Zoning Hearing Alternate.

Jeff Shirk will be invited to the upcoming Work Session.

New Business

- **Hillcrest Swim Club Request**

Hillcrest Swim Club is reaching out to the Akron Borough to invite Council to have a conversation about their request. The Swim Club is invited to come to the November, 2018 Borough Council Meeting. Sue Davidson will reach out to them in this regard.

- **Handi-Vangelism**

Thomas Murray Sr. made a motion that the Conditional Use Hearing for Handi-Vangelism be advertised and scheduled for the November 12, 2018 Borough of Akron Council Meeting. Motion was seconded by Nathan Imhoff. Motion carried.

Work Session Meeting

- **Next work Session Meeting is scheduled for Monday, October 22, 2018 at 6:30 p.m.**

Agenda items

2019 proposed budget

Zoning Alternate interview- Jeff Shirk

Air Conditioning Quotes

Bomberger Stream Embankment & Bomberger Road Storm Sewer bids

Adjournment

Thomas Murray Sr. made a motion to adjourn the meeting and Keith Landis seconded the motion. Motion carried. The meeting was adjourned at 8:58pm.

Respectfully submitted,

Lauren Fisher
Akron Borough